

Date:

Program:



Brownsville Elementary PTO
DEPOSIT FORM

<u>DENOMINATION</u>		<u>CASH</u>	
		Quantity	\$
\$100	x	()	"="
\$50	x	()	"="
\$20	x	()	"="
\$10	x	()	"="
\$5	x	()	"="
\$1	x	()	"="
\$1 (coins)	x	()	"="
\$0.25	x	()	"="
\$0.10	x	()	"="
\$0.05	x	()	"="
\$0.01	x	()	"="

TOTAL CASH RECEIPTS

+

TOTAL CHECK RECEIPTS
Quantity ()

GRAND TOTAL RECEIPTS FOR DEPOSIT

Signature #1 verifying Grand Total Receipts for Deposit

Signature #2 verifying Grand Total Receipts for Deposit

- Make a copy of this completed form for your records.
- Seal cash & checks for deposit into envelope found by PTO mailbox.
- Contact Treasurer to arrange pick up. Secure deposit in safe in school office.