






Date:

Program:



Brownsville Elementary PTO CASH BOX TALLY FORM

-  At end of daily event, collect all totaled out cash boxes with Reconciliation Forms & counted receipts.
-  Transfer total deposit amounts from each cash box to this form.
-  Secure funds with the Treasurer(s) or in the Office.
-  Copy this form for your records to assist in evaluating total income and profitability of event.
-  Leave this form in Treasurer's Mail File (this alerts that there is \$ to deposit).

	<u>Station/ Location</u>	<u>Total \$</u>	<u>Fund Security</u>	<u>Date</u>	<u>Signature</u>
Cash Box 1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____
Cash Box 2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____
Cash Box 3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____
Cash Box 4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____
Cash Box 5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____
Cash Box 6	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Locked in Office <input type="checkbox"/> Submitted to Treasurer(s)	_____	_____

TOTAL Cash Box Receipts